

## **7.09 Outreach To Dislocated Workers**

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### **POLICY:**

The Local Agency will provide WIC Program benefits to eligible dislocated workers.

### **DEFINITIONS:**

**Dislocated Workers:** Those persons whose employer is planning a permanent closure or a substantial layoff.

### **PROCEDURE:**

#### **A. State Dislocated Worker Unit Agency Questionnaire**

The State Dislocated Worker Unit Agency issues a questionnaire to dislocated workers of an employer who is planning a permanent closure or a substantial layoff.

1. The Local Agency may obtain copies of the questionnaire to review number eight (8) of the questionnaire which shows the age of the child(ren) of the dislocated worker.
2. The Local Agency may contact the parent/guardian of the child(ren) of the dislocated workers who meet the WIC age requirement.

#### **B. Dislocated Worker Workshop**

The dislocated worker workshop is a two-hour meeting with dislocated workers where agencies and service providers can inform dislocated workers about the available Federal and State programs.

1. Dislocated workers are given an opportunity to ask agency representatives and other service providers questions concerning their particular situations.
2. A workshop is held whenever an employer has a permanent closure or a substantial layoff.
3. The State Agency Outreach Coordinator will notify the Local Agency Outreach Coordinator when a workshop is being conducted in the Local Agency service area. The Local Agency will attend the workshop.