

**2.16 Infant Mid-Certification Follow-Up**

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**POLICY:**

Because the certification period for an infant enrolled in WIC before six (6) months of age ends on their first birthday (**see Policy 2.08, Certification Periods**), the infant should return to WIC for a mid-certification follow-up appointment to assess their health/nutritional status.

**PROCEDURE:**

**A. Scheduling the Follow-up Appointment**

1. The Local Agency will schedule the follow-up appointment at around 5 months of age between the initial certification and the infant's first birthday.
2. For an infant certified at six (6) months of age but not yet 9 months, the Local Agency will schedule a follow-up appointment for blood work. If the infant is 9 months or older at time of certification, then no follow-up appointment is necessary.

**B. Collection of Information during the Follow-up Appointment**

1. The **Crossroads Demographics Screen** will be reviewed to ensure that the address, caretaker, etc. are correct.
  - a. Proof of residency and income will not be reviewed or changed.
  - b. If another family member is found to be over income during the infant's certification period, the infant will also be ineligible for exceeding income guidelines. However, if the infant is a current Medicaid, SNAP or TANF recipient they will retain automatic adjunct income eligibility for WIC (**see Policy 2.06, Income Eligibility Requirements**)
2. The **Crossroads Anthro/Lab Screen** will be completed with current anthropometric data (**see Policy 2.12, Anthropometric Measurements**) and hematological data if necessary (**see Policy 2.13, Hematological Testing**).
3. The Competent Professional Authority (CPA) may add nutrition risk codes to the **Crossroads Assigned Risk Factors Screen** following completion of a health/nutrition assessment.

**C. Individual Nutrition Education Contact**

The CPA will discuss the infant's nutritional needs with the parent/guardian or caretaker and document the individual nutrition education contact in the **Crossroads Nutrition Education Screen**.

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**D. Missed Appointment**

1. eWIC benefits will not be denied if the follow-up appointment is missed.
2. The Local Agency should reschedule missed appointments.

**REFERENCES:**

WIC Regulations, 7CFR 246.7(d)(2)(vi)