

1.28 **Transportation for WIC Participants**

POLICY:

Where access is a barrier, the State Agency may authorize the transportation of WIC participants to and from local WIC clinics.

PROCEDURE:

A. Documentation of Services

The Local Agency requesting authorization must submit their request in writing to the State Agency.

1. The Local Agency request must include documentation that providing transportation services is essential to assure program access.
2. The State Agency will notify the Local Agency if their request for the allowability of transportation has been approved.

B. Distribution

1. The Local Agency must distribute transportation benefits fairly as well as adhere to **Policy 1.08, Civil Rights**.
2. The Local Agency must maintain documentation of all transportation benefits issued.

REFERENCES:

1. WIC Regulation 246.14(c)(7), Program Cost
2. SFP 95-013, Clarification of Allowability of Transportation Costs for WIC Participants