

3.02

Security of eWIC Benefit Cards

POLICY:

The Local Agency is responsible for the security of all eWIC Benefit Cards until the time they are issued to participants, parents/guardians, or caretaker.

PROCEDURE:

A. Storage and Security of eWIC Benefit Cards

1. eWIC Benefit Cards must be stored in a secure area whenever they are not in use.
2. Access to storage closets, cabinets or drawers will be limited to designated WIC personnel.

B. Inventory of eWIC Benefit Cards

The Local Agency is responsible for maintaining an accurate inventory of all eWIC Benefit Cards at all times.

REFERENCES:

1. WIC Regulations 246.12, Food Delivery Systems