

# **Annual Outreach Report**

**(Local Agency)**

**(Fiscal Year)**

**(Name, Title)**

**(Date Submitted)**

## **Annual Outreach Report**

### **1. State Goal (due August 1)**

Enter one of the State goals.

#### **A. Methodology**

Enter an outline of the objectives for how the local agency plans to meet the goal.

#### **B. Evaluation**

Enter how it will be measured if goal was achieved or not achieved.

#### **C. Status for Mid-Year Report October 1 through March 31 (due May 15)**

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

#### **D. Challenges for Mid-Year Report**

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

#### **E. Successes for Mid-Year Report**

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

#### **F. Status for Final Report April 1 through September 30 (due November 15)**

This section will be completed for the final report. Outline what outreach activities were accomplished during April 1 through September 30.

#### **G. Challenges for Final Report**

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

#### **H. Successes for Final Report**

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.

**2. State Goal (due August 1)**

Enter one of the State goals.

**A. Methodology**

Enter an outline of the objectives for how the local agency plans to meet the goal.

**B. Evaluation**

Enter how it will be measured if goal was achieved or not achieved.

**C. Status for Mid-Year Report October 1 through March 31 (due May 15)**

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

**D. Challenges for Mid-Year Report**

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

**E. Successes for Mid-Year Report**

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

**F. Status for Final Report April 1 through September 30 (November 15)**

This section will be completed for the final report. Outline what outreach activities were accomplished during April 1 through September 30.

**G. Challenges for Final Report**

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

**H. Successes for Final Report**

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.

**3. Local Agency Goal (optional, due August 1)**

Enter a local agency goal (if applicable).

**A. Methodology**

Enter an outline of the objectives for how the local agency plans to meet the goal.

**B. Evaluation**

Enter how it will be measured if goal was achieved or not achieved.

**C. Status for Mid-Year Report October 1 through March 31 (due May 15)**

This section will be completed for the mid-year report. Outline what outreach activities were accomplished during October 1 through March 31.

**D. Challenges for the Mid-Year Report**

This section will be completed for the mid-year report. Outline challenges to meeting outreach goals throughout the first half of the fiscal year.

**E. Successes for the Mid-Year Report**

This section will be completed for the mid-year report. Outline successes while meeting outreach goals throughout the first half of the fiscal year.

**F. Status for Final Report April 1 through September 30 (due November 15)**

This section will be completed for the final report. Outline what outreach activities were accomplished during April 1 through September 30.

**G. Challenges for the Final Report**

This section will be completed for the final report. Outline challenges to meeting outreach goals throughout the second half of the fiscal year.

**H. Successes for the Final Report**

This section will be completed for the final report. Outline successes while meeting outreach goals throughout the second half of the fiscal year.