

## **4.02 Standard Contract Formula**

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### **POLICY:**

The West Virginia WIC Program has a contract with an infant formula company to be reimbursed for the issuance of standard milk based formula, standard soy based formula, and standard milk based formula without lactose through an infant feeding rebate system. (See Food Code Book for allowable contract formulas.) All other formula/food supplements shall be considered non-contract formula including other standard infant formulas (milk or soy based formulas and special formulas)

### **DEFINITIONS:**

**Out-of-Date Formula:** Formula is considered out-of date on the first day of the month labeled as the expiration date.

### **PROCEDURE:**

#### **A. Issuance of Formula**

Upon certification of the infant, the Competent Professional Authority (CPA) may issue the contract formula without a physician's prescription or without the use of the Prescription Formula Documentation Form (WIC-53). Any subsequent contract formula changes will be done only by a Competent Professional Authority (CPA). Only a Competent Professional Authority (CPA) is authorized to prescribe supplemental foods in quantities that do not exceed the regulatory maximum and are appropriate for the participant, taking into consideration the participant's age and nutritional needs.

1) Contract Formulas to be provided are:

- Similac Advance/Similac Advance Earlyshield
- Similac Soy Isomil
- Similac Sensitive For Fussiness & Gas
- Similac Sensitive For Spit-Up

#### **B. Type of Contract Formula Given**

The contract formula will be issued as a concentrated liquid or in powdered form unless there is a documented need by the Competent Professional Authority (CPA) for ready-to-feed formula (refer to Policy 4.03).

#### **C. How Long Formula Shall Be Given**

Contract formula shall be issued until the month of the infant's first birthday unless changed by the participant's physician or healthcare professional who is licensed to write prescriptions.

#### **D. Non-Contract Formula**

All standard milk based formula, standard soy based formula and standard milk based formula without lactose that are not specified through an infant feeding rebate system are considered non-contract formula and shall not be issued to WV WIC participants.

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### **E. Damaged or Out-of-Date Standard Contract Formula**

Cans of contract formula located in the clinics that are damaged or out-of-date must be discarded/destroyed. Labels from the out-of-date or damaged cans should first be removed and destroyed.

#### **REFERENCES:**

1. WIC Regulations 246.10, Food Package I, Infants 0-5 months, Food Package II Infant 6-11 months and Food Package III, Participants with Qualifying Medical Conditions.
2. SFP 95-093, Writing Prescriptions for WIC Allowable Formulas
3. SFT 91-068, Formula Rebate Contract Requirements